

A Regular Meeting of the Board of Education, Seaford Union Free School District, was held on Thursday, October 1, 2015, in the All Purpose Room of the Manor Elementary School, 1590 Washington Avenue, Seaford, New York.

PRESENT: Mr. Bruce A. Kahn - President  
Mr. Brian W. Fagan - Vice President (arrived at 7:34 p.m.)  
Mr. Patrick Rail – Trustee  
Ms. Stacie Stark - Trustee  
Ms. Jeanmarie Wink – Trustee

Mr. Brian L. Conboy  
Mr. John A. Strifolino  
Ms. Elisa Pellati  
Mr. Christopher Venator – Attorney

At 7:32 p.m., the President of the Board of Education opened the Regular Meeting. As the first order of business, Board President Bruce Kahn led the audience in the Pledge of Allegiance.

**OPEN MEETING**

Board President Bruce Kahn briefly explained that yearly the External Audit Report for the previous school year is presented in October. He also advised that after the presentation the Board is required to vote to accept the report.

**OPENING REMARKS**

Alexandria Battaglia of R.S. Abrams, the District's external auditors, presented the annual audit of the district's finances for the 2014-2015 school year. Areas included in her presentation included:

**PRESENTATIONS  
RECOGNITIONS  
2014/2015 AUDIT**

Meeting with the Audit Committee the previous evening  
Government Y Financials  
GASB68  
GASB75  
TRS/ERS Pension Funding  
Pension System  
OPEB Liability  
- Mr. Kahn asked about what was included in the OPEB; asked if it included Compensated Absences.  
Reserves increased this year; still under-funded  
- Reserve levels  
- Liabilities  
Long-term plan for funding reserves  
Management Letter  
Ms. Battaglia thanked Assistant Superintendent for Business Elisa Pellati and Treasurer Cristina Spinelli for all their efforts for a smooth audit  
Mr. Kahn thanked Ms. Battaglia, the members of the Audit Committee, Elisa Pellati and Treasurer Cristina Spinelli

Motion by Mr. Fagan, second by Ms. Wink, to accept, in accordance with Section 170.3 of the Regulations of the Commissioner of Education, the External Audit Report for the school year ending June 30, 2015 as submitted by R.S. Abrams & Co. LLP.

**RESOLUTION  
ACCEPTANCE OF  
AUDITOR'S REPORT YEAR  
ENDING 6/30/2015**

No Discussion.  
All Ayes  
Motion Carried.

Topics covered in Mr. Conboy's Administrative Report dated September 25, 2015 included:

**ADMINISTRATIVE  
REPORT**

Very pleases we had a nice clean audit  
- Thank you to the Audit Committee, Ms. Pellati, Ms. Spinelli and the staff  
Governor Cuomo's creation of a Common Core Task Force  
- Commissioner of Education will be on Long Island on October 9th  
- She will be meeting with Long Island ASCD in the morning and Superintendents in the afternoon  
Agenda Items  
- New member on Audit Committee  
- Field trip request for 2017  
- Donations from FORTE  
- Second Readings of Policies  
- Discussion on Policy 6600 – talks about proceeds from sale of real property  
- Professional Development Plan 2015/2016 School Year  
Engel Berman Group Ground-breaking ceremony at former Seaford Avenue School Property  
Weather Concerns  
Resident's concerns over parking/traffic at the Manor School in the morning and afternoon

ADMINISTRATIVE REPORT (cont'd)

In response to Mr. Kahn's question, Mr. Conboy advised that there was nothing new on the possible strike of the Baumann/Acme Buses. He advised that they are continuing to negotiate. Mr. Conboy also advised that until the contract is breached, we are not allowed to look in a different direction for those bus runs handled by Acme/Baumann.

Motion by Mr. Fagan, second by Ms. Wink, that the consent agenda be approved as a whole with action recorded as if it had been taken severally.

No Discussion  
All Ayes  
Motion Carried.

**CONSENT AGENDA ITEMS  
6.A – E. (detailed below)**

Motion by Mr. Fagan, second by Ms. Wink, to approve the Board of Education Minutes of the Regular Meeting of the September 3, 2015, and the Workshop Meeting of September 17, 2015.

No Discussion.  
All Ayes  
Motion Carried.

**MINUTES**

Motion by Mr. Fagan, second by Ms. Wink, to acknowledge acceptance for audit of the Treasurer's Report dated July 31 and August 31, 2015.

No Discussion.  
All Ayes  
Motion Carried.

**TREASURER'S REPORT**

Motion by Mr. Fagan, second by Ms. Wink, to acknowledge acceptance for audit of the Revenue Report dated July 31 and August 31, 2015.

No Discussion.  
All Ayes  
Motion Carried.

**REVENUE REPORT**

Motion by Mr. Fagan, second by Ms. Wink, to acknowledge acceptance for audit of the Extracurricular Fund Activity Report dated July 31 and August 31, 2015.

No Discussion.  
All Ayes  
Motion Carried.

**EXTRACURRICULAR FUND  
ACTIVITY REPORT**

Motion by Mr. Fagan, second by Ms. Wink, to acknowledge acceptance for audit of the Appropriation Transfer Report dated July 31 and August 31, 2015.

No Discussion.  
All Ayes  
Motion Carried.

**APPROPRIATION  
TRANSFER REPORT**

Motion by Mr. Fagan, second by Ms. Wink, to acknowledge acceptance for audit of the Expenditure Report dated July 31 and August 31, 2015.

No Discussion.  
All Ayes  
Motion Carried.

**EXPENDITURE REPORT**

Motion by Mr. Fagan, second by Ms. Wink, to approve the Budget Transfers, as indicated in the Board's documentation.

No Discussion  
All Ayes  
Motion carried.

**BUDGET TRANSFERS**

Motion by Mr. Fagan, second by Ms. Wink, to accept the recommendation to approve the Personnel Action Report:

**PERSONNEL ACTION  
REPORT - INSTRUCTIONAL**

A. Instructional (dated October 1, 2015):

P-1: POSITION ABOLITION: No Recommended Actions

P-2: POSITION CREATION: No Recommended Actions

P-3: RESIGNATIONS: No Recommended Actions

P-4: LEAVES:

1. MELISSA INFRANCA

Position:	Special Education Teacher
Assignment:	Seaford Manor School
Effective Date:	January 20, 2016
Sick Leave:	January 20, 2016 – March 8, 2016
Leave without Pay:	March 9, 2016 – April 22, 2016
Expiration Date:	April 22, 2016
FMLA:	January 20, 2016 – April 22, 2016
Reason:	Child Care Leave of Absence

CONSENT AGENDA - PERSONNEL (cont'd)

2. RODOLFO GONZALEZ

Position: Spanish Teacher  
 Assignment: Seaford High School  
 Effective Date: October 15, 2015  
 Sick Leave: October 15, 2015 – November 27, 2015  
 Leave Without Pay: N/A  
 Expiration Date: N/A  
 FMLA: October 15, 2015 – November 27, 2015  
 Reason: Surgery

P-5: TERMINATIONS: No Recommended Actions

P-6: TENURE APPOINTMENTS: No Recommended Actions

P-7: APPOINTMENTS: No Recommended Actions

P-8: OTHER:

a) Recommend the Board of Education rescind Charlotte Loake's mentoring of Gregory Modelewski for the 2015-2016 school year since he resigned as of August 31, 2015 as approved at the June 5, 2015 Board of Education meeting.

b) Recommend the Board of Education amend the dates of Erin Mitchell's paid sick leave from September 2, 2015 through October 20, 2015 to September 10, 2015 through October 27, 2015 and her unpaid leave of absence from October 21, 2015 through December 4, 2015 to October 28, 2015 through December 11, 2015 as approved at the May 7, 2015 Board of Education meeting.

c) Recommend the Board of Education amend the end date of Faith Warren's .5 leave replacement for Erin Mitchell from December 4, 2015 to December 11, 2015 as approved at the September 3, 2015 Board of Education meeting.

d) Recommend the Board of Education amend the end date of Christine Skaats .5 leave replacement for Erin Mitchell from December 4, 2015 to December 11, 2015 as approved at the July 2, 2015 Board of Education meeting.

e) Recommend the Board of Education approve the following Middle School club and extracurricular appointment for the 2015-2016 school year.

Susan Steinberg	Drama Director	\$1,415
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f) Recommend the Board of Education approve the following Manor School club and extracurricular appointment for the 2015-2016 school year.

Susan Henle	Chess Club	\$919
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g) Recommend the Board of Education approve the following High School club and extracurricular appointments for the 2015-2016 school year.

Nicholas Isgro	Robotics Co-Advisor	\$707.50
Neal Hagan	Robotics Co-Advisor	\$707.50
Yvonne Bendzlowicz	GSA Advisor	\$1,415

B. Non-Instructional (dated September 24, 2015):

P-1: POSITION ABOLITION: No Recommended Actions

P-2: POSITION CREATION: No Recommended Actions

P-3: RESIGNATIONS:

1. THERESA MINECCI

Position: Teacher Aide  
 Civil Service Title: Teacher Aide Part-time  
 Location: Middle School  
 Effective Date: September 4, 2015

2. DENINE DIXON

Position: Teacher Aide  
 Civil Service Title: Teacher Aide Part-time  
 Location: Harbor School  
 Effective Date: September 18, 2015

P-4: LEAVES: No Recommended Actions

P-5: TERMINATIONS:

1. DINA GIAMBALD

Position: Teacher Aide  
 Assignment: Manor  
 Effective Date: 09/02/2015  
 Reason: Declined part-time position offered

CONSENT AGENDA - PERSONNEL (cont'd)

P-6: APPOINTMENTS:

1. AMANDA GIORDANO  
Position: Teacher Aide  
Civil Service Title: Teacher Aide Part-time  
Type of Appointment: Part-time  
Location: High School  
Salary: \$12.07 per hour  
Code: 2250-166  
Reason: New – IEP Directed  
Effective Date: Upon approval of her application by the Nassau County Civil Service Commission
  
2. DORENE KILLARD  
Position: Teacher Aide  
Civil Service Title: Teacher Aide Part-time  
Type of Appointment: Part-time  
Location: High School  
Salary: \$12.07 per hour  
Code: 2250-166  
Reason: New – IEP Directed  
Effective Date: Upon fingerprint clearance and approval of her application by the Nassau County Civil Service Commission
  
3. PAMELA HUGHES  
Position: Teacher Aide  
Civil Service Title: Teacher Aide Part-time  
Type of Appointment: Part-time  
Location: High School  
Salary: \$12.07 per hour  
Code: 2250-166  
Reason: New – IEP Directed  
Effective Date: Upon fingerprint clearance and approval of her application by the Nassau County Civil Service Commission
  
4. SHANNEN JACKSON  
Position: Teacher Aide  
Civil Service Title: Teacher Aide Part-time  
Type of Appointment: Part-time  
Location: Manor Elementary  
Salary: \$12.07 per hour  
Code: 2250-166  
Reason: Replacement (Sherill Schiavone)  
Effective Date: Upon approval of her application by the Nassau County Civil Service Commission
  
5. SUSAN SCHNELLER  
Position: Teacher Aide  
Civil Service Title: Teacher Aide Part-time  
Type of Appointment: Part-time  
Location: High School  
Salary: \$12.07 per hour  
Code: 2250-166  
Reason: Replacement (Monica Longarello)  
Effective Date: (September 8, 2015) Upon approval by the Nassau County Civil Service Commission (Ms. Schneller is currently employed with the District as a Substitute Teacher Aide)
  
6. DINA GIAMBALD  
Position: Substitute Teacher Aide  
Civil Service Title: Teacher Aide Part-time Substitute  
Type of Appointment: Substitute  
Location: District  
Salary: \$12.07 per hour  
Code: 2250-166  
Reason: Substitutes Needed  
Effective Date: Upon approval by the Nassau County Civil Service Commission

P-7: OTHER:

1. Recommend changing Joanne Ferrante's probationary appointment as an Account Clerk to permanent effective October 12, 2015.

No Discussion.  
All Ayes  
Motion Carried.

CONSENT AGENDA – PERSONNEL (cont'd)

Motion by Mr. Fagan, second by Ms. Wink, to approve acceptance of the determinations of the Special Education Committee Meetings listed below:

**CPSE/CSE**

1. Recommend acceptance of the determinations of the Special Education Committee Meetings of: 8/6; 8/13; 8/25; 8/26; 9/1; 9/3; 9/4; 9/8; 9/9; 9/17/15.
2. Recommend acceptance of the determinations of the Preschool Special Education Committee Meetings of: None  
No Discussion.  
All Ayes  
Motion Carried.

None

**PUBLIC COMMENTS**

None

**OLD BUSINESS**

Motion by Mr. Fagan, second by Ms. Wink, to approve entering into a contract with St. James Tutoring for the 2015-2016 school year, and authorize the Board President to sign said contract. They provide educational service to resident students while they are hospitalized at Mather.

**CONTRACT – 2015/2016  
ST. JAMES TUTORING**

No Discussion.  
All Ayes  
Motion Carried.

Motion by Mr. Fagan, second by Ms. Wink, to approve entering into a contract with Metro Therapy for the 2015-2016 school year, and authorize the Board President to sign said contract.

**CONTRACT – 2015/2016  
METRO THERAPY**

No Discussion.  
All Ayes  
Motion Carried.

Motion by Mr. Fagan, second by Ms. Wink, to approve entering into a contract with Team Therapy Placement Services, Inc. for the 2015-2016 school year, and authorize the Board President to sign said contract.

**CONTRACT – 2015/2016  
TEAM THERAPY  
PLACEMENT**

No Discussion.  
All Ayes  
Motion Carried.

Motion by Mr. Fagan, second by Ms. Wink, to approve entering into contracts with five private contractors and Nassau BOCES for the 2015-2016 school year, and authorize the Board President and the Superintendent to sign said contracts. These contractors provide transportation from Seaford to Special Education locations under twenty-nine (29) separate annually renewable contracts.

**CONTRACT – 2015/2016  
TRANSPORTATION  
SPECIAL EDUCATION**

No Discussion.  
All Ayes  
Motion Carried.

Motion by Mr. Fagan, second by Ms. Wink, to approve entering into a contract with the Hicksville Public Schools for students attending Holy Family School for the 2015-2016 school year, and authorize the Board President to sign said contract.

**CONTRACT – 2015/2016  
HICKSVILLE SCHOOLS  
PARENTALLY PLACED**

No Discussion.  
All Ayes  
Motion Carried.

Motion by Mr. Fagan, second by Ms. Wink, to approve entering into a contract with the Merrick Union Free School District for the 2015-2016 school year, and authorize the Board President to sign said contract.

**CONTRACT – 2015/2016  
MERRICK UFSD**

No Discussion.  
All Ayes  
Motion Carried.

Motion by Mr. Fagan, second by Ms. Wink, to approve entering into a Hosting Service Agreement with Harris Computer Corporation for the 2015-16 school year for application hosting services related to Wincap. The cost of this service is \$4,585.

**CONTRACT – 2015/2016  
HARRIS COMPUTER  
CORPORATION**

No Discussion.  
All Ayes  
Motion Carried.

CONSENT AGENDA – PERSONNEL (cont'd)

Motion by Mr. Fagan, second by Ms. Wink, to appoint Mr. Anthony Troiano to the District-Wide Audit Committee for the 2015-2016 school year. Mr. Troiano will serve a three-year term which will expire July 2018.

**APPOINTMENT TO AUDIT  
COMMITTEE  
ANTHONY TROIANO**

Congratulations to Mr. Troiano and thank you for becoming a member of the Audit Committee.

No Discussion.  
All Ayes  
Motion Carried.

Motion by Mr. Fagan, second by Ms. Wink, to approve the high school's field trip request for the Marching Band to participate in the St. Patrick's Day Parade on March 17, 2016.

**FIELD TRIP – HS  
ST. PATRICK'S DAY PARADE**

No Discussion.  
All Ayes  
Motion Carried.

Motion by Mr. Fagan, second by Ms. Wink, to approve the high school's field trip request for the junior and senior language students to travel to France and Spain from April 13 – April 22, 2017.

**FIELD TRIP – HS  
FRANCE & SPAIN 2017**

No Discussion.  
All Ayes  
Motion Carried.

Motion by Mr. Fagan, second by Ms. Wink, to accept a donation from the Seaford Harbor PTA of ten non-alcohol hand sanitizer dispensers to be installed near the Harbor bathrooms. The total value of this donation is \$200.

**DONATION**

No Discussion.  
All Ayes  
Motion Carried.

Motion by Mr. Fagan, second by Ms. Wink, to accept a donation from the FORTE Music Association in the amount of \$4800 to be distributed evenly between the music departments in the Harbor, Manor and Middle Schools.

**DONATION**

Thank you to FORTE and their members for their generous donation.

All Ayes  
Motion Carried.

Motion by Mr. Fagan, second by Ms. Wink, to approve the second reading of Policy #5281 – Athletic Placement Process for Interscholastic Athletic Programs.

**SECOND READING  
POLICY #5281**

Mr. Rail spoke about the section in the policy which did not allow 7<sup>th</sup> or 8<sup>th</sup> Grade students to play if they are taking the place of a High School student. He stated that his understanding of the policy is that it allows Middle School students to play on High School teams. He explained that he felt that the language not allowing them to play on a team if a High School student will be cut contradicts the entire policy. He also stated that if we are going to take students off a team because of their grade or age he believes it to be discriminatory

Mr. Kahn advised that they did put the language in that Mr. Conboy could make an exception. Mr. Rail stated there was no definition of the exception and felt that the language should be clearer. Mr. Rail also stated that this policy had been discussed at 4 or 5 meetings and the Athletic Director was not present at any. He felt that getting the Athletic Director's point of view would have been beneficial to the Board.

Mr. Kahn advised that this policy could be looked at again early next year.

Bruce Kahn -	Aye
Brian Fagan -	Aye
Patrick Rail -	Nay
Stacie Stark -	Aye
Jeanmarie Wink -	Aye

Motion Carried.

Motion by Mr. Fagan, second by Ms. Wink, to approve the second reading of Policy #6150 – Budget Transfers.

**SECOND READING  
POLICY #6150**

No Discussion.  
All Ayes  
Motion Carried.

Motion by Mr. Fagan, second by Ms. Wink, to approve the second reading of Policy #6740 – Purchasing Procedures.

**SECOND READING  
POLICY 6740**

No Discussion.  
All Ayes  
Motion Carried.

Motion by Mr. Fagan, second by Ms. Wink, to adopt the following resolution:

**RESOLUTION – INCREASE  
OF 2015/2016 BUDGET**

Based upon a recommendation by the Superintendent,

**BE IT RESOLVED** that the Board of Education of the Seaford School District increase the 2015-2016 budget from \$63,637,843 to \$63,642,643, an increase of the \$4800 donation from the FORTE Music Association.

No Discussion  
Bruce Kahn - Aye  
Brian Fagan - Aye  
Patrick Rail - Aye  
Stacie Stark - Aye  
Jeanmarie Wink - Aye  
Motion Carried.

Motion by Mr. Fagan, second by Ms. Wink, to adopt the Professional Development Plan for the 2015-2016 school year and authorize the Board of Education President and the Superintendent of Schools to sign the Statement of Certification.

**2015/2016 PROFESSIONAL  
DEVELOPMENT PLAN**

Thank you to Mr. Strifolino for his work on the Plan

All Ayes  
Motion Carried.

Areas covered in the discussion on Policy #6600 - Fiscal Accounting and Reporting and the use of the proceeds from the sale of the Seaford Avenue School:

**DISCUSSION  
POLICY #6600**

Modifications of Policy in 2013

- Information given to Board every 3 months concerning the proceeds from the sale of the Seaford Avenue School Property
- Funds in money market account; monthly recording of interest

Regulations governing use of funds

- Funds from the sale of real property must be used to reduce tax levy within 10 years of the sale
- When budgeting funds will be considered a revenue source

Recommendations for using funds for specific projects

2008 Bond

- Items listed but never done

Once starting budget process for 16/17 recommendations for use of funds

Reserve funds

Money must be used to reduce tax levy

- Other fund balance could be used to increase reserves

Need to have plan in place

Building survey report due this year

- Can look at that and start to make decisions

Will look at funds when we start the 2016/2017 budget preparation

Mr. Conboy advised that yesterday the County Legislature met. One of the things they were dealing with was LIPA properties and allowing the properties owned by LIPA to come off the tax rolls and allow them to make PILOT payments. County assured that the PILOT payments would be equal to what the districts would have received from tax revenue. Have been advised that every school district will be affected. We are awaiting updated information.

Closing remarks by the Administration and Board

**CLOSING REMARKS**

- ◆ Homecoming was wonderful; presentation to Nico was amazing
- ◆ October Workshop Meeting will be held on Wednesday, October 14th

There being no further business, a motion was made by Mr. Fagan, second by Ms. Wink, to adjourn the Regular Meeting at 8:08 p.m.

**ADJOURN REGULAR  
MEETING**

No Discussion.  
All Ayes  
Motion Carried.

Respectfully submitted,

Carmen T. Ouellette  
District Clerk

Stacie Stark  
Vice District Clerk