

**MINUTES – REGULAR MEETING
MARCH 1, 2012**

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A Regular Meeting of the Board of Education, Seaford Union Free School District, was held on Thursday, March 1, 2012, in the All Purpose Room of the Harbor Elementary School, 13500 Bayview Street, Seaford, New York.

PRESENT: Mr. Brian W. Fagan - President
Mr. Richard G. DiBlasio – Vice President
Mr. Bruce A. Kahn – Trustee
Ms. Annalisa Siracusa Antonette - Trustee
Ms. Jeanmarie Wink - Trustee

Mr. Brian L. Conboy
Mr. Kenney W. Aldrich
Mr. John Strifolino
Mr. Christopher Venator – Attorney

At 6:32 p.m., the President of the Board of Education opened the Regular Meeting. Mr. Fagan led those present in the Pledge of Allegiance

OPEN MEETING

Board President Brian Fagan asked to have a motion to recess the Regular Meeting and enter into Executive Session for the purpose of discussing contract negotiations.

RECESS REGULAR MEETING

No action will be taken.

At 6:32 p.m., a motion was made by Mr. Kahn, second by Ms. Antonette, to recess the Regular Meeting and enter into executive session for the purpose of discussing contract negotiations.

EXECUTIVE SESSION

No Discussion
All Ayes
Motion Carried.

At 7:22 p.m., a motion was made by Mr. DiBlasio, second by Mr. Kahn, to adjourn Executive Session and return to the Regular Meeting.

**ADJOURN EXECUTIVE
SESSION**

No Discussion
All Ayes
Motion Carried.

The meeting was called to order at 7:34 p.m. As the first order of business, Board President Brian Fagan led the audience in the Pledge of Allegiance.

**RECONVENE REGULAR
MEETING**

None

OPENING REMARKS

None

**PRESENTATIONS
RECOGNITIONS**

Topics covered in Mr. Conboy's Administrative Report dated February 17, 2012 included:

ADMINISTRATIVE REPORT

February webinar given by the State concerning the 2% tax cap

- March 1st deadline for districts to submit numbers
- Information previously given at February 16, 2012 board meeting
- Conversations with legislators and representatives from State Ed
- Seaford's situation a budget anomaly
- Group meeting in Albany reviewing specific anomalies

ADMINISTRATIVE REPORT (cont'd)

Seaford numbers submitted to State in compliance with March 1st deadline

- Truncated version of Comptroller's worksheet
- Method used in calculating numbers
- Pilots
- Torts
- Actual rather than budgeted amount of capital payments may be used
- Allowable exceptions
- Debt service
- Building aide
- Fluid situation; if more information becomes available districts may be given editing ability if State feels warranted

Budget Plan discussions for future meetings; will attempt to stick with this schedule

- March 8th – Elementary Education
- March 15 – Special Education, Employee Benefits
- March 22 – Secondary Education
- March 29 - Athletics
- April – budget numbers

Ms. Wink advised that she would be unable to attend the March 8th Board meeting and asked if Elementary Education could be discussed at another meeting

Tax exemption items on this evening's agenda

Save Seaford Sports update

Elementary enrollment projection 2012-2013

Nassau Suffolk Superintendents' Association Power Point presentation concerning Long Island's ranking in the State/Country
Information written by Fred Cohen re: AYP calculation

Mr. Kahn expressed concerns about a confirming purchase order for equipment (a volley ball cart and two volleyball stands) and asked that a reminder be sent to staff that equipment cannot be purchased while on a contingency budget. Mr. Conboy briefly spoke about what constitutes supplies, apparatus and equipment. He also advised that he considered supplies consumable items.

Motion by Mr. DiBlasio, second by Mr. Kahn, that the consent agenda be approved as a whole with action recorded as if it had been taken severally.

CONSENT AGENDA ITEMS
6. A, B, C, D, E (detailed below)

No Discussion
All Ayes
Motion Carried.

Motion by Mr. DiBlasio, second by Mr. Kahn, to approve the Board of Education Minutes of the Regular Meeting of February 2, 2012 and the Workshop Meeting of February 16, 2012.

MINUTES

No Discussion.
All Ayes
Motion Carried.

Motion by Mr. DiBlasio, second by Mr. Kahn, to acknowledge acceptance for audit of the Treasurer's Report dated January 31, 2012.

TREASURER'S REPORT

No Discussion.
All Ayes
Motion Carried.

CONSENT AGENDA (cont'd)

Motion by Mr. DiBlasio, second by Mr. Kahn, to acknowledge acceptance for audit of the Revenue Report dated January 31, 2012.

No Discussion.
All Ayes
Motion Carried.

REVENUE REPORT

Motion by Mr. DiBlasio, second by Mr. Kahn, to acknowledge acceptance for audit of the Extracurricular Fund Activity dated January 31, 2012.

No Discussion.
All Ayes
Motion Carried.

**EXTRACURRICULAR FUND
ACTIVITY REPORT**

Motion by Mr. DiBlasio, second by Mr. Kahn, to acknowledge acceptance for audit of the Appropriation Transfer Report dated January 31, 2012.

No Discussion.
All Ayes
Motion Carried.

**APPROPRIATION TRANSFER
REPORT**

Motion by Mr. DiBlasio, second by Mr. Kahn, to acknowledge acceptance for audit of the Expenditure Report dated January 31, 2012.

No Discussion.
All Ayes
Motion Carried.

EXPENDITURE REPORT

None

BUDGET TRANSFERS

Motion by Mr. DiBlasio, second by Mr. Kahn, to accept the recommendation to approve the Personnel Action Report, as amended:

**PERSONNEL ACTION REPORT
- INSTRUCTIONAL**

A. Instructional (dated March 1, 2012):

P-1: POSITION ABOLITION:

P-2: POSITION CREATION:

P-3: RESIGNATIONS:

P-4: LEAVES:

1. KERRY CARSON

Position:	Special Education Teacher/Chairperson
Assignment:	Seaford High School
Effective Date:	April 16, 2012
Sick Leave:	April 16, 2012 – May 29, 2012
Leave without Pay:	May 30, 2012 – June 30, 2012
Expiration Date:	June 30, 2012
FMLA:	April 16, 2012 – September 20, 2012
Reason:	Child Care Leave of Absence

P-5: TERMINATIONS:

P-6: TENURE APPOINTMENTS:

P-7: APPOINTMENTS:

CONSENT AGENDA (cont'd)

P-8: OTHER:

- a) Recommend the Board of Education approve the following teachers for the Harbor English Language Arts Academy for the 2011-2012 school year. There will be eleven (1) hour sessions of instruction for each teacher. The hourly stipend is \$68.37.

MaryAnn Greco	Jessica Dispenza
Margaret Glancy	John Berry
Luisa Ancona	

- b) Recommend the Board of Education approve the following teachers for Middle School Mathematics Curriculum Writing Project for the 2011-2012 school year. Thirty hours of curriculum writing is budgeted at \$47.67 per hour.

Maria Dudutis	6 th Grade Mathematics	30 Hours
Lisa Jones	7 th Grade Mathematics	15 Hours
Thomas Hansen	7 th Grade Mathematics	15 Hours
Louise Valentino	8 th Grade Mathematics	15 Hours
Christina Urso	8 th Grade Mathematics	15 Hours

B. Non-Instructional (dated February 17, 2012):

P-1: POSITION ABOLITION: No Recommended Actions

P-2: POSITION CREATION: No Recommended Actions

P-3: RESIGNATIONS:

1. KATHY MORAFATES

Position:	Teacher Aide
Civil Service Title:	Teacher Aide Part-time
Location:	Harbor School
Effective Date:	March 3, 2012

P-4: LEAVES: No Recommended Actions

P-5: TERMINATIONS: No Recommended Actions

P-6: APPOINTMENTS:

1. DEBRA LAFEMINA

Position:	Teacher Aide (5:1)
Civil Service Title:	Teacher Aide – Part-time
Type of Appointment:	Part-time
Location:	Middle School
Salary:	\$11.71 per hour
Code:	
Reason:	Replacement (Patricia Pappas who became a substitute)
Effective Date:	Upon fingerprint clearance and approval of her application by the Nassau County Civil Service Commission

CONSENT AGENDA – Non-Certified Personnel (cont'd)

2. MARK MOURADIAN

Position:	Substitute Cleaner
Civil Service Title:	Cleaner – Part-time Substitute
Type of Appointment:	Substitute
Location:	District – where needed
Salary:	\$15.67 per hour
Code:	1620-161-00-0000
Reason:	Substitutes needed
Effective Date:	Upon fingerprint clearance and approval of his application by the Nassau County Civil Service Commission

3. CRAIG STALLONE

Position:	Substitute Cleaner
Civil Service Title:	Cleaner – Part-time Substitute
Type of Appointment:	Substitute
Location:	District – where needed
Salary:	\$15.67 per hour
Code:	1620-161-00-0000
Reason:	Substitutes needed
Effective Date:	Upon fingerprint clearance and approval of his application by the Nassau County Civil Service Commission

P-7: OTHER:

No Recommended Actions
No Discussion.
All Ayes
Motion Carried.

Motion by Mr. DiBlasio, second by Mr. Kahn, to approve acceptance of the determinations of the Special Education Committee Meetings listed below:

CPSE/CSE

1. Recommend acceptance of the determinations of the Special Education Committee Meetings of: 1/19; 1/23; 1/24; 1/25; 1/26; 1/27; 1/31; 2/1; 2/2; 2/7; 2/8; 2/10/12.
2. Recommend acceptance of the determinations of the Preschool Special Education Committee Meetings of: 1/23; 1/25; 1/26/12.
No Discussion.
All Ayes
Motion Carried.

February minutes – Fire Inspection

- Was CDP kitchen set-up in the High School inspected
- High School CDP classroom/kitchen
- Kitchen is outdated; students do not have proper equipment
 - Look at what can be done to improve program
 - Hope to work and collaborate to make better and enhance the program
 - Revenue for district from program
 - Look at needs and budget for them

**PUBLIC COMMENTS –
AGENDA ITEMS**

Mr. Conboy advised that he and Mr. Ward will be visiting the CDP classroom to see its' condition and to see what can be done.

Mr. Fagan advised that the Board of Education tour of the High School had not yet been done. After a brief discussion it was decided that the Board would tour the High School at 6:30 p.m. on Thursday, March 15, 2012 prior to the scheduled Workshop Meeting. The Workshop Meeting will take place in the Manor All Purpose Room at 7:30 p.m. as scheduled.

Mr. DiBlasio asked if it is a requirement for the Fire Inspector to visit every room or just a substantial amount of rooms.

None

OLD BUSINESS

Motion by Mr. DiBlasio, second by Mr. Kahn, to adopt the following resolution:

NEW BUSINESS

BE IT RESOLVED, that the Board of Education grant residents a one-year tax exemption for the 2012-13 school year according to the State of New York Sec. 467, Low Income Senior Citizen exemption.

**RESOLUTION – LOW INCOME
SENIOR CITIZEN TAX
EXEMPTION**

	No Discussion
Brian Fagan -	Aye
Richard DiBlasio -	Aye
Bruce Kahn -	Aye
Annalisa Siracusa Antonette -	Aye
Jeanmarie Wink -	Aye
	Motion Carried.

Motion by Mr. DiBlasio, second by Mr. Kahn, to adopt the following resolution:

**RESOLUTION – LOW INCOME
DISABILITY TAX EXEMPTION**

BE IT RESOLVED, that the Board of Education grant residents a one-year tax exemption for the 2012-13 school year according to the State of New York Sec. 459, Low Income Disability exemption.

	No Discussion
Brian Fagan -	Aye
Richard DiBlasio -	Aye
Bruce Kahn -	Aye
Annalisa Siracusa Antonette -	Aye
Jeanmarie Wink -	Aye
	Motion Carried.

Motion by Mr. DiBlasio, second by Mr. Kahn, to adopt the following resolution:

**RESOLUTION – VOLUNTEER
FIRE & AMBULANCE
TAX EXEMPTION**

BE IT RESOLVED, that the Board of Education grant residents a one-year tax exemption for the 2012-13 school year according to the State of New York Sec. 466, Volunteer Fire & Ambulance exemption.

	No Discussion
Brian Fagan -	Aye
Richard DiBlasio -	Aye
Bruce Kahn -	Aye
Annalisa Siracusa Antonette -	Aye
Jeanmarie Wink -	Aye
	Motion Carried.

RESOLUTIONS (cont'd)

Motion by Mr. DiBlasio, second by Mr. Kahn, to adopt the following resolution:

BE IT RESOLVED, that the Board of Education grant residents a one-year tax exemption for the 2012-13 school year according to the State of New York Sec. 466, Surviving Spouse of Firefighter/Ambulance Worker killed in the line of duty.

	No Discussion
Brian Fagan -	Aye
Richard DiBlasio -	Aye
Bruce Kahn -	Aye
Annalisa Siracusa Antonette -	Aye
Jeanmarie Wink -	Aye
	Motion Carried.

**RESOLUTION – SURVIVING
SPOUSE OF FIREFIGHTER/
AMBULANCE WORKER
TAX EXEMPTION**

Motion by Mr. DiBlasio, second by Mr. Kahn, to adopt the following resolution:

BE IT RESOLVED, that the Board of Education grant residents a one-year tax exemption for the 2012-13 school year according to the State of New York Sec. 421, Home Improvement (8 year phase-in of higher assessed value).

	No Discussion
Brian Fagan -	Aye
Richard DiBlasio -	Aye
Bruce Kahn -	Aye
Annalisa Siracusa Antonette -	Aye
Jeanmarie Wink -	Aye
	Motion Carried.

**RESOLUTION – HOME
IMPROVEMENT TAX
EXEMPTION**

Motion by Mr. DiBlasio, second by Mr. Kahn, to adopt the following resolution:

BE IT RESOLVED, that the Board of Education grant residents a one-year tax exemption for the 2012-13 school year according to the State of New York Sec. 485 (b), Business Exemption (capital improvement 10 year phase-in of higher assessed value).

Mr. Kahn asked for clarification on this exemption including how many businesses this effected, what kind of businesses and dollar amount involved. Mr. Aldrich advised he would contact the County to get additional information.

Motion by Mr. Kahn, second by Mr. DiBlasio, to adjourn the decision on the adoption of Agenda item 8.A.6. to the March 8, 2012 Board Meeting.

	No Discussion
Brian Fagan -	Aye
Richard DiBlasio -	Aye
Bruce Kahn -	Aye
Annalisa Siracusa Antonette	Aye
Jeanmarie Wink -	Aye
	Motion Carried.

**RESOLUTION – BUSINESS TAX
EXEMPTION – CAPITAL
IMPROVEMENT**

**ADJOURN AGENDA ITEM
8.A.6.**

Motion by Mr. DiBlasio, second by Mr. Kahn, to approve the high school's textbook adoption request for Earth Science: The Physical Setting by Thomas McGuire, 2nd edition, 2011 copyright date, to be used in the Earth Science classes.

TEXTBOOK ADOPTION

No Discussion.
All Ayes
Motion Carried.

Motion by Mr. DiBlasio, second by Mr. Kahn, to accept the following donations:

DONATIONS

1. Recommend the Board of Education accept a donation from Alicia Masters for \$210, to be used for bulletin boards to display students' work at the Harbor School, as indicated in the Board's documentation.
2. Recommend the Board of Education accept a donation from NY Life Giving & Volunteering Initiative of an employee match donation from Alicia Masters for \$210, to be used for bulletin boards to display students' work at the Harbor School, as indicated in the Board's documentation.

Mr. Fagan advised that there was a matching donation to Ms. Master donation which made the total donation \$420.

No Discussion.
All Ayes
Motion Carried.

Motion by Mr. DiBlasio, second by Mr. Kahn, to approve the high school's request for a field trip to the Metropolitan Museum of Art on March 22, 2012 with the National Art Honor Society students, grades 10 – 12.

FIELD TRIPS

No Discussion.
All Ayes
Motion Carried.

Mr. Conboy briefly spoke about the future budget workshop meetings, how the tables will be set up and the manner in which discussions among the Board/Administration and staff will be done. He described the upcoming workshops as more of a meeting in public rather than a public meeting.

None

PUBLIC COMMENTS

Facilities & Grounds – Andrew Ward, Director:

**FACILITIES - 2012/2013
BUDGET PLANNING**

Printout of Facilities & Grounds' Budgets for the 2007-2011 school years

- All budget lines related to facilities and grounds
- Percentage of increase in budget since 2007
- Expected increase/decreases in costs

Extra services/costs absorbed into budget:

- Maintenance of Seaford avenue School and grounds
- Extra cleaning and maintenance of expansion of High School
- Maintenance of 13 additional large air handling units and equipment on roof of High School
- Expansion of Scope program, night activities, outside use of facilities and fields
- Athletic events
- Full-day Kindergarten
- Water budget increased due to "sewer tax"

FACILITIES & GROUNDS (cont'd)

Areas of concern:

- Need for new truck to replace 17 year old truck (body/brake lines corroding; needs to be replaced) (approximately \$42,000 with elevator and plow)
- Heavy equipment
- Items included in budget are those we need and things which will make are operation smoother
- Equipment to maintain turf field

District belongs to shared services cooperative for services such as burner/boiler servicing, repairs, etc.

- Time and materials bid
- Devices on units to automatically control temperature according to outside temperature

Planning and continued maintenance for buildings and equipment now and in the future

While not in proposed budget, many things to discuss that we were not able to do in the first bond but need to be done

Possible purchase of truck this school year; need and contingency budget

Transportation – Kenney Aldrich, Assistant Superintendent for Business

**TRANSPORTATION - 2012/2013
BUDGET PLANNING**

How who gets transported determined

Transportation – 12 months

Late buses in secondary schools and private schools (15 mile radius)

Transportation to specialized schools

State requires transportation through bid process

25 routes done through SENTCO (Cooperative - 9 local school districts including Seaford)

State pays 50-58% of our regular transportation (smaller percentage for special education transportation)

Transportation budget over \$2,000,000 per year

Bus Runs/Routes

- State has asked Districts to not have a seat for every student that could go on a bus
- High School buses are scheduled with an average of 55 students and Middle School buses with an average of 44 (buses seat 42/43 MS/HS students)
- Current ridership on buses
- District controls grid – extremely tight – maximum use of each bus

Proposed budget for 2012/2013

- Increase of \$2,200
- CPI effect on budgets
- Expected number of new students attending private schools next year
- April 1 cut-off for parochial/private school transportation
- Increase in salary line – make part-time position to permanent full-time position; salary line also includes portion of Mr. Ward's salary and Ms. Annibale's salary (Buildings & Grounds Department)
- Transportation costs – expenditures and encumbered

St. William's buses tight frame

- St. William's dismissal is 40 minutes prior to ours
- Same buses pick up our elementary students

Technology – Fred Kaden, Director

**TECHNOLOGY - 2012/2013
BUDGET PLANNING**

Teachers/students' computer equipment in all buildings/classrooms

- Average age of computers - eight years old
- Disservice to students who we are supposed to be preparing for jobs and colleges of today

Technology budget has decreased each year over the last five years

Proposed budget for 2012/2013

- Kept very tight line concerning software/supplies/specialty equipment
- Large change in contracts – increase to BOCES
- Apple (three-year) lease (for purchase)
 - 10 Mac Books
 - 2 Mac Mini Servers
 - 235 IMacs
- 2 Blades
 - Reasons for blades/servers
 - Projected energy savings due to 2 blades

Benefits of leasing vs. purchasing equipment

District's infrastructure

Potential for Cloud Technology

- Pros and cons of Cloud Technology
- Use of Cloud technology in private sector

New assessments

- Availability/provisions for computers/software for students with testing accommodations
- Security/stability of connections for those areas
- At least one or two techs available in case issues arise
- Wireless capability needed in District

Plan/proposed timetable for replacement of computers throughout District

- Better price when buying larger quantities
- Replacing computers incrementally
 - Proposal for replacement of High School and Middle School computers; then Harbor, Manor
- More computer failure in High School and Middle School
- Concerns over replacing all computers in the High School and Middle School instead of a portion of computers in each building
 - Will we need in five years to replace them again

Issues with compatibility of new and old computers, profiles, programs, etc.

Better to have all computers in one area to have same platform/system

PC's and Mac's in District

- Certain programs run better on PC
- Macs more expensive but more longevity

\$40,000 Technology related grant from Senator Fuschillo to benefit students

Technology 5-Year Plan

- ACT has discussed Technology Plan but not in full detail
- ACT has discussed needs of District and 2012/2013 budget proposal
- Need to catch up
- High School and Middle School most deficient area; most need for computers
- Year two all schools will have new computers; year 3 will allow movement of computers as needed
- Terms of lease(s) and payments over next 3 years

TECHNOLOGY (cont'd)

Questions concerning discrepancy in yearly projected costs/payments concerning equipment/computers

- Mr. Kaden will review the spreadsheet for the Five-Year Plan concerning costs, correct any inconsistencies and submit updated numbers to the Board

Need to have a discussion in the very near future concerning 5-Year Plan

- ACT to review 5-Year Plan to give substantial input and re-submit to the Board

Closing remarks by the Administration and Board

CLOSING REMARKS

- ♦ High School Drama Club production of Bye Bye Birdie this weekend

At 10:11 p.m., a motion was made by Mr. DiBlasio, second by Mr. Kahn, to adjourn the Regular Meeting and enter into Executive Session for the purpose of discussing contract negotiations.

ADJOURN REGULAR MEETING

No Discussion.
All Ayes
Motion Carried.

There being no further business, a motion was made by Mr. Kahn, second by Ms. Antonette, to adjourn Executive Session at 11:06 p.m.

ADJOURN EXECUTIVE SESSION

No Discussion.
All Ayes
Motion Carried.

Respectfully submitted,

Carmen T. Ouellette
District Clerk

Bruce A. Kahn
Vice District Clerk