



The Seaford Manor PTA

# WELCOME KIT

2020-2021 School Year

## Hello Manor School Families!

We at the Seaford Manor PTA are very excited to welcome you back to school! We hope you had a safe, healthy summer filled with sunshine, fun, and friends.

This year we are excited to introduce our 100% Virtual PTA Welcome Kit! In this document you will find key information and links to kick off our new year. These items include:

- ▶ Manor PTA Membership Invitation
- ▶ PTA Events Update
- ▶ Character Counts T-Shirt Request Form
- ▶ Class Parent Overview and Volunteer Form
- ▶ Family Contact Information Form
- ▶ Class Dues Update
- ▶ Business Sponsorship Form

We ask that you complete all forms virtually **by Friday, September 18th**. If you have any questions regarding this packet, please reach out to either PTA co-president:

**JESSICA SCHLITTER**

516.644.3845

jesieka27@hotmail.com

**LACEY REDLEFSEN**

516.864.3564

We look forward to creating awesome school memories with you this year!

Sincerely,

*The Seaford Manor PTA*

# YOU'RE INVITED...

We are so happy to welcome you back to the Seaford Manor School! We'd like to begin this unprecedented new school year by inviting you to PTA with us.

Just like Seaford School District, we're working hard to reimagine the PTA experience this year. First and foremost, we will be here to:

- ▶ Support school learning and wellness initiatives
- ▶ Provide SAFE, FUN student engagement activities
- ▶ Deliver valuable family support resources
- ▶ Keep you informed on the latest school news

To become a member takes a few minutes and costs only \$10 for the year. As a member you will receive:

- ▶ Weekly Seaford Manor School email blasts
- ▶ A voting voice in the Seaford Manor PTA
- ▶ Exclusive PTA Member discounts
- ▶ Greater community involvement opportunities

We encourage every parent and caregiver to PTA for Your Child this year (Yes, grandparents and other family members can join too!). We have a lot of great work to do for our kids, and we can do more together than apart.

There is no wrong or right way to be involved. We understand that, especially in today's environment, time and money are precious. We simply ask you to join us. Then you can decide when to volunteer, advocate, or invest – no matter how you PTA, your participation will support your child's potential.

[Please CLICK HERE to sign up at the Seaford Manor PTA Memberhub.](#)

We can't wait for you to PTA with us this year!

Sincerely,

**Jessica Schlitter & Lacey Redlefsen**  
Seaford Manor PTA Co-Presidents



## PTA EVENTS UPDATE

Welcome back to the 2020-2021 school year. While many of our PTA events will look a bit different this year, we are working hard to ensure they remain fun, engaging, helpful, and safe!

Many of our annual events will be reimagined so that we can offer them virtually or in a socially-distant manner. Currently, we plan to host our monthly PTA meetings over Zoom. We may also consider a local outdoor space when possible.

Our goal is to release a complete PTA event calendar for the first trimester (September-November) to our Manor families by Wednesday, September 23rd. Additionally, we invite you to [subscribe to our Manor PTA google calendar](#) which we will update as we confirm event details and/or changes throughout the year. We will continue to make this information available on our PTA website, in our member email blasts, and in each of the Manor Class Facebook groups.

For now, please mark your calendars for our first two Welcome Back events:

### Back-to-School Boosterthon Celebration

Friday, September 25th  
Seaford Manor Elementary School

### September PTA Meeting

Wednesday, September 23rd • 7pm  
[Register to receive your Zoom invitation](#)

WE HOPE TO SEE YOU ALL VERY SOON!

## CHARACTER COUNTS T-SHIRTS



This year we will continue with one of our favorite Manor traditions – every Manor student will receive a Character Counts T-shirt as a free gift from the Seaford Manor PTA!

Each child will receive their t-shirt in the color of their grade:

**KINDERGARTEN = RED**  
**FIRST = ORANGE**  
**SECOND = YELLOW**

**THIRD = GREEN**  
**FOURTH = BLUE**  
**FIFTH = PURPLE**

Please [fill out this shirt size request form](#) by **Friday, September 18th**. If we do not receive your size request form, the PTA will order your child the average size ordered for his/her class.

### ADDITIONAL FAMILY MEMBER T-SHIRTS

Additional t-shirts are available to purchase for \$8 (\$10 for XXL). Please visit our PTA Memberhub Store to [place your order](#) by **Friday, September 18th**.

### FACULTY T-SHIRTS

Special edition white t-shirts are available for Manor staff members to purchase for \$8 (\$10 for XXL). Please visit our PTA Memberhub Store to [place your order](#) by **Friday, September 18th**.

*If you have any questions, please contact [Lacey Redlefsen](#) at **516.864.3564**.*

# CLASS PARENT OVERVIEW AND VOLUNTEER FORM

Volunteering as a Class Parent is a special way to take part in your child's Manor School experience. While the role will look a little different this year, we hope to make it fun, relevant, and memorable.

Each class will have two class parents who will share the following responsibilities:

► **PARENT COMMUNICATION**

Class parents will send emails and/or text messages as necessary to inform their parents of school and PTA-related activities, make announcements, and encourage parent participation.

► **CLASS PARTIES/FIELD TRIPS**

Class parents will provide their teachers with offsite support when planning class parties and be available to participate as a virtual chaperone when requested. If permitted by the school district, class parents may also be invited to chaperone in-person field trips.

► **PICTURES**

Class parents will work with their teacher and parents to collect 25-75 good pictures of their class throughout the school year. Photos will be uploaded to the Seaford Manor PTA Shutterfly account, where they will be stored for use in the 5th grade yearbook. Additional information will be discussed at the Class Parent Kickoff Meeting.

To volunteer, please [fill out this form by Friday, September 18th](#). *(If you have more than one child and would like to volunteer for each of their classrooms, please submit one form for each child.)* In classes where we have more than two volunteers, names will be drawn at random.

**Please Note:** In order to be a Class Parent, you must be a paid member of the PTA. Additionally, we strongly encourage you to attend our monthly PTA meetings.

**Class Parents will be officially announced at our first PTA meeting on Wednesday, September 23rd.** If selected, you will be invited to attend a mandatory Class Parent Kickoff Zoom (date TBD) to review your role and any information you will need to begin the school year.

*If you have any questions, please contact:*

**Leesa D'Alto, First Vice President**

**[leesa.dalto@gmail.com](mailto:leesa.dalto@gmail.com)**

**516.524.7913**



## FAMILY CONTACT INFORMATION FORM

As a completely separate organization from the Seaford Manor School, the Seaford Manor PTA does not receive confidential information such as parent email addresses or phone numbers.

Throughout the school year, your class parents will reach out to keep you up to date on the latest PTA news, classroom events, and activities. We ask that you [fill out the Family Contact Information Form](#) so that we can provide your class parents with the best email and cell phone number to reach you by.

To stay connected, please complete this form **no later than Friday, September 18th.**



## CLASS DUES UPDATE

### WE WILL NOT BE REQUESTING CLASS DUES AT THIS TIME.

If needed, your class parents may contact you throughout the year to request donations. Class dues are normally used to help purchase crafts and activities for your student's class parties, holiday and end-of-year gifts for your student's teachers, and a PTA gala raffle donation from your class.

**Please Note:** Class dues are always a voluntary donation. You are never under any obligation to contribute.




# BUSINESS SPONSORSHIPS

Are you looking for an inexpensive way to promote your local business? If so, please consider sponsoring the Seaford Manor PTA this year. We have several sponsorship levels available to support your business needs.

When you become a Seaford Manor PTA sponsor, you receive:

- ▶ Promotion to 450+ local households
- ▶ Advertising through September 2021
- ▶ “Proud Sponsor of the Seaford Manor PTA” web banner to display on your website

## SPONSORSHIP LEVELS

 <p><b>GOLD</b> <b>\$200</b></p>	<ul style="list-style-type: none"><li>• Your logo or business card and link to your website will appear on our website through September 2021</li><li>• Advertised as a proud sponsor of the Seaford Manor PTA at our monthly PTA Meetings through June 2021</li><li>• Your company information included in our weekly emails. This email is distributed to more than 450 households. Sponsors are listed alphabetically within each sponsorship level</li><li>• Opportunity to advertise two key business events or promotions on our Seaford Manor PTA website. Provide us with two flyers or ad graphics to be posted to our website and facebook groups. Flyers must be advertised during the 2020-2021 school year and will be posted for a two week time frame. All flyers are subject to approval</li></ul>
 <p><b>SILVER</b> <b>\$150</b></p>	<ul style="list-style-type: none"><li>• Your logo or business card and link to your website will appear on our website through September 2021</li><li>• Advertised as a proud sponsor of the Seaford Manor PTA at our monthly PTA Meetings through June 2021</li><li>• Your company information included in our weekly emails. This email is distributed to more than 450 households. Sponsors are listed alphabetically within each sponsorship level</li></ul>
 <p><b>BRONZE</b> <b>\$100</b></p>	<ul style="list-style-type: none"><li>• Your logo or business card and link to your website will appear on our website through September 2021</li><li>• Advertised as a proud sponsor of the Seaford Manor PTA at our monthly PTA Meetings through June 2021</li></ul>
<p><b>HONORARY</b> <b>\$50</b></p>	<ul style="list-style-type: none"><li>• Your logo or business card and link to your website will appear on our website through September 2021</li></ul>

*\*Seaford Manor PTA reserves the rights to deny sponsorship requests that are not appropriate or do not align with the mission of our PTA.*

**To register as a Seaford Manor PTA Sponsor, please [click here](#).** Once you've registered, the Seaford Manor PTA Sponsorship Coordinator will contact you to request your high-res logo or high-res image of your business card.

*If you have any questions regarding Business Sponsorships, please contact:*

**Kayla Motroni, Membership Coordinator**  
**[kaylamotroni12@gmail.com](mailto:kaylamotroni12@gmail.com)**