Your Guide to
SUCCESSFULLY APPLYING FOR FINANCIAL AID

Adelphi University Office of Student Financial Services

STEP 1:
Complete the Free Application for Federal Student Aid (FAFSA)

- If you're seeking financial aid, you MUST complete this application. It's free, and you can do it online at **studentaid.gov/fasfa**.
- Begin by creating a Federal Student Aid (FSA) ID for both student and parent. This FSA ID will be your electronic signature. To create it, go to **fsaid.ed.gov**.
- The FAFSA is available starting October 1. If you'll be an entering first-year student, you will maximize eligibility for aid by filing your application by March 1, which is Adelphi's recommended priority filing date.
- The application requires information from federal tax returns. You can use the IRS Data Retrieval Tool (DRT) on the FAFSA website to transfer information to your application. It's the fastest and most accurate way to supply everything that's needed.
- If you have questions about completing the FAFSA or creating your FSA ID, call **1.800.4.FED.AID**.

STEP 2:
Complete the New York State Tuition Assistance Program Application (TAP)

- If you're also seeking financial aid from the state of New York, complete the TAP application. You must be a resident of the state, applying to a college in New York, and meet certain income and enrollment requirements to qualify.
- You can fill out this free application at **hesc.ny.gov**.

STEP 3 (If Required):
Complete the College Scholarship Service Profile

- Adelphi University does *not* require the CSS/Financial Aid PROFILE. Some schools may.
- A fee is attached to this application. Before completing it, make sure it's required by at least one of the schools you're applying to.
- Find the online application at **cssprofile.collegeboard.org**.

What Happens Then?

- The U.S. Department of Education will process your FAFSA and calculate your Expected Family Contribution (EFC), which is used to help determine your eligibility for financial aid.
- Three to five business days after submitting your application, you will receive an email showing the information you reported on your FAFSA. This is called the Student Aid Report (SAR).
- Review your SAR for accuracy and, if necessary, correct and resubmit the FAFSA at **studentaid.gov/fasfa**.
- Once you are accepted to a school, its financial aid office will review your FAFSA and determine your financial aid eligibility.
- You'll then receive a financial aid award letter from the school, which will detail your financial aid eligibility.
- Financial aid packages can consist of grants, scholarships, loans and work-study programs.
- These types of aid can come from different sources, such as federal, state, institutional and outside sources.

Financial Aid Checklist:

- ✓ Meet all deadlines.
- ✓ Review your Student Aid Report for accuracy.
- ✓ Submit any additional requested documentation as quickly as possible.
- ✓ Understand your award letter and calculate the costs for each college.
- ✓ Visit **studentaid.ed.gov** for answers to many questions.

Have More Questions?

Adelphi's Office of Student Financial Services is happy to help.

516.877.3080
financialservices@adelphi.edu

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ADELPHI
UNIVERSITY
NEW YORK